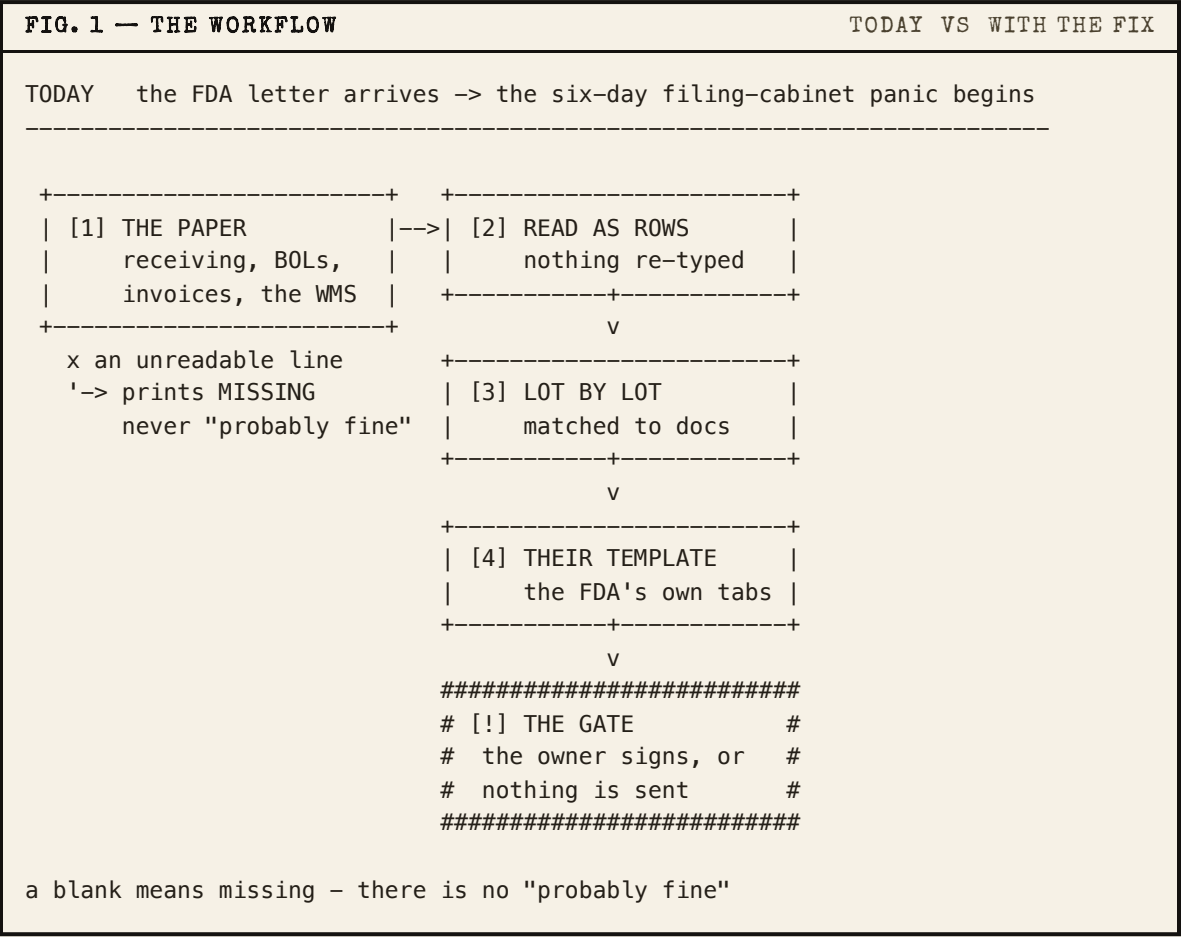


A TRACEABILITY RECORDS WORKFLOW

WF-09

The 24-Hour Spreadsheet

Stop hoping the FDA never asks. The rule gives you 24 hours; your records are in three filing cabinets.



WHAT CHANGES

- Any lot, found in minutes instead of days — while the rule’s own clock says 24 hours.
- The gaps surface now, on a quiet Tuesday, instead of during a recall.
- The suppliers whose paperwork causes the blanks get named by the sheet, not by memory.
- New warehouse staff inherit a filled template instead of the founder’s memory of nine aisles.
- When July 2028 arrives, it is a date on a calendar instead of a cliff.

ONE AUDIT · ONE FIX · ONE MR. WILSON PER SHOP

MODEL NO.	THE ARTIFACT	CADENCE	AUDIT	BIG FIX	TUNE-UP
WF-09	THE 24-HOUR SPREADSHEET	per episode	\$100	\$500	\$150/mo

PART FITTED

The read-and-match is the garage's core shape — the reconciliation ledger pointed at receiving paper. What varies per shop is the WMS export and how suppliers write lot codes, which is exactly what the audit collects first.

The \$100 audit credits toward the fix. A price before anything starts.

THE PAIN

what we found, and where

The traceability records exist — spread across receiving logs, supplier invoices, bills of lading and a warehouse system bought in 2009. The rule’s compliance date has already passed once; enforcement starts July 20, 2028, and the clock the rule actually runs on is 24 hours from the moment the FDA asks. The regulator’s own June 2026 meeting named lot-level tracking as where the industry is stuck.

THE ARTIFACT

what you actually get

THE 24-HOUR SPREADSHEET — the FDA’s own template, filled: a tab for every tracking event, a column for every Key Data Element, a row for every lot. Any lot the records cannot support prints MISSING, named. Below it, the gap list — which suppliers’ paper keeps causing the blanks.

***The promise:** A lot code never appears on the sheet without a document behind it. An unreadable receiving line prints MISSING — never 'probably fine.' The sheet the FDA gets is the sheet the owner signed.*

THE HUMAN GATE

where it stops and asks

The owner signs the sheet before it goes to anyone. The workflow has no credentials to answer the FDA, contact a supplier, or send anything itself.

What that feels like: The question that used to be a six-day panic across three filing cabinets gets answered by pointing at a page.

BEFORE & AFTER

step by step, keyed to Fig. 1

TODAY AT THEIR DESK	AFTER THE FIX
[1] Lot-level records live across receiving paper, invoices, bills of lading and a 2009 warehouse system, and pulling one lot end to end is a multi-day project nobody wants to rehearse.	The FDA’s own spreadsheet sits filled, lot by lot, with MISSING printed where the paper stops — and the owner’s signature is the only way anything leaves the building.

THE STACK

what does the work

The delivery slips, invoices and receiving log, read in whatever shape they are already in	
The warehouse system's own export, read-only	
Every case matched to its batch number and its supplier, step by step	
The FDA's published form, filled	never a format we invented

INTEGRATIONS & DELIVERY

what it touches

your delivery slips and receiving log · your warehouse system’s export · the FDA’s own form · a printer

SPECIFICATIONS

- Any lot, found in minutes instead of days — while the rule’s own clock says 24 hours.
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AVAILABILITY

PART FITTED

The read-and-match is the garage’s core shape — the reconciliation ledger pointed at receiving paper. What varies per shop is the WMS export and how suppliers write lot codes, which is exactly what the audit collects first.

WHO IT’S FOR

Owner or ops manager — whoever would answer the FDA letter

ALSO SEE

and...

The supplier scorecard — the same sheet pointed at whose paperwork causes the blanks, which is the recurring tail.

ORIGIN

Built from Prospect Run #6, the independent food distribution trade dive (2026-08-18). Inbound was pfgc.com; the screening call kept PFG as the trade anchor, not the buyer, per the Run #3 precedent. The FDA facts — 24 hours, lot-level KDEs at CTEs, the July 20 2028 enforcement date, and the agency’s own sortable-spreadsheet template — were read at fda.gov, fetched 2026-08-18.

Start with the audit.

One pass through how these papers actually move in your office. A price before anything starts, and the \$100 comes off the fix.

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